

Patient Information

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 DOB: _____ Sex F M
 SSN: _____
 Marital Status: _____
 Home Phone: (____) _____
 Cell Phone: (____) _____
 E-Mail Address: _____
 Occupation: _____
 Employer: _____
 Work Phone: (____) _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Family Doctor Name: _____
 Office Phone: (____) _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Pharmacy Name: _____
 Pharmacy Phone: (____) _____
 Address: _____
 City: _____ State: _____ Zip: _____

Primary Insurance Company

Was this ACCIDENT RELATED Yes No
 Name of Insurance Co.: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (____) _____
 ID # _____
 Group # _____
 Claim # _____
 Cardholder Name: _____
 SSN: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (____) _____
 Employer: _____

Contact In Case Of Emergency

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 DOB: _____ SSN: _____
 Home Phone: (____) _____
 Cell Phone: (____) _____
 Work Phone: (____) _____

How were you referred to our office?

Doctor: _____
 Phone: (____) _____
 Family: _____
 Friend: _____
 Internet: _____
 Insurance Book Magazine Newspaper

Personal Medical History

Age: _____ Height: _____ Weight: _____

Drug Allergies? No Yes Reactions
 1) _____
 2) _____
 3) _____

Current Medications	Dosages
1) _____	_____
2) _____	_____
3) _____	_____

Are you on any medications containing ASPIRIN?
 No Yes Dosage: _____

Previous Surgical Procedures	Date(s)
1) _____	_____
2) _____	_____
3) _____	_____

Major Illnesses - (CIRCLE)

N/A High Blood Pressure Diabetes Cancer
 Lung Disease Heart Disease
 Kidney / Liver Problems Other _____

Do you or any family members have a history of
 Easy Bruising Excessive Bleeding

Do you or any family members have a history of
 anesthesia issues (high fever, slow to emerge)?
 No Yes: _____

Are you pregnant? No Yes

Smoker? No Yes How many packs per day ____
 For how long? ____ Years ____ Months
 If you have quit, for how long? ____ Years ____ Months

Alcohol? No Yes If Yes, how many servings ____
 per day? ____ For how long? ____ Years ____ Months

I certify that the above information is accurate.

X: _____ Date: _____



Trust your face to an expert.

Phone/ E-mail Message Consent

Your physician will at times need to contact you. By filling out the information below, we will be better able to serve you.

In an effort to protect your privacy and follow new federal guidelines, we have developed a policy on leaving medical care messages:

- We will NOT leave messages with anyone except the patient or legal guardian
- We will NOT leave messages on voice mail or answering machine or e-mail **UNLESS WE HAVE WRITTEN PERMISSION TO DO SO**

Please read below and consider carefully whom you want to have access to your medical/account information.

I, _____ give Weber Facial Plastic Surgery permission to leave phone messages and/or e-mail messages regarding my medical care/account/promotional information with the following. I understand that this consent will remain valid until revoked in writing by me.

May we leave a message?

HOME PHONE: _____	Yes or No
WORK PHONE: _____	Yes or No
CELL PHONE: _____	Yes or No
TEXT MESSAGE: _____	Yes or No
EMAIL ADDRESS: _____	Yes or No

Whom may we speak to on your behalf?

Partner	Yes	No	If yes, name: _____
Son or Daughter	Yes	No	If yes, name: _____
Friend/Neighbor	Yes	No	If yes, name: _____
Other	Yes	No	If yes, name _____

Special Notes: _____

SIGNATURE: _____ DATE: _____



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FINANCIAL POLICY

At Weber Facial Plastic Surgery, PC we are committed to providing you with the best possible care. We are pleased to discuss our professional fees with you at any time. Your clear understanding of our financial policies is important to our professional relationship.

- **If you are unable to keep a scheduled appointment with our office, kindly give at least 24 hour notice.**
- **We DO NOT bill insurance companies for cosmetic procedures.** Initial _____
- **In order to reserve the operating room and the physician's time, a refundable scheduling and booking fee is required upon scheduling.** Initial _____
- **The balance of your surgical fees for Dr. Weber including facility and anesthesia charges (if applicable) must be paid in full at your pre-operative appointment.** Initial _____
- **The surgical fees include twelve months of routine post-operative care.**
- **Dr. Weber's time, as well as that of the operating room staff, is scheduled in advance. If an emergency arises and you feel the need to postpone your surgery, please notify the office as soon as possible. We require documentation for all cancellations made in the case of an emergency or health issue.**
- **Fees for any outside lab work (blood work, EKG, x-rays, etc.) are your responsibility.**
- **Quotes for surgical fees are valid for 90 days from the date of your initial consultation.**
- **There is a \$35.00 charge for returned checks.**
- **Should your account become delinquent, you will be responsible for all costs incurred in collecting the account, including court costs and attorney fees.**

Thank you for taking the time to fully understand our financial policies. Please let us know if you have any further questions or concerns.

I certify that I understand and agree to the financial obligations outlined above.

Patient Signature

Date

Witness

Date



Trust your face to an expert.

INSURANCE POLICY

At Weber Facial Plastic Surgery, we provide consultations for elective, cosmetic procedures as well as procedures that will involve full or partial coverage by medical insurance.

We accept insurance for procedures to treat facial trauma, skin cancer and nasal obstruction. To determine whether insurance will cover the procedure(s) that you require, a physician visit will be conducted by Dr. Weber and billed to your insurance company. Your co-payment or co-insurance will also be collected upon check out following your visit.

It is our pleasure to try to obtain pre-authorization from your insurance carrier for specific procedures. In many cases, we are able to confirm that a procedure is covered by your insurance carrier. However, all out of pocket and co-insurance fees associated with your procedure must be determined between you and your insurance carrier. We are happy to provide typical billing codes to help you determine these fees with your insurance carrier.

Thank you for taking the time to fully understand our insurance policy. Your clear understanding of these policies is important to our professional relationship. Please let us know if you have any further questions or concerns.

I certify that I understand and agree to the insurance policy outlined above.

Patient Signature

Date

Witness

Date



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RECEIPT OF NOTICE OF PRIVACY PRACTICES ACKNOWLEDGMENT FORM

I hereby acknowledge that on _____ I received the Notice of Privacy Practices from Weber Facial Plastic Surgery, which sets forth the ways in which my personal health information may be used or disclosed by Weber Facial Plastic Surgery, and outlines my rights with respect to such information.

I authorize the release of any information acquired in the course of my examination or treatment if necessary to determine benefits.

Patient Signature

Date